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**First Steps Tinkers Bridge Community Plan**

**Working Group**

Terms of Reference for the Working Group July 2016

**Background**

The Working Group (WG) was established by the Tinkers Bridge Residents’ Association (TBRA) in September 2015 to assist in the preparation of the First Steps Community Plan. During the period up to the launch of the Plan in April 2016, the WG took on the several tasks of designing a questionnaire to seek community input This was distributed by hand, on the TBRA Face Book page and electronically. Subsequently the data from the questionnaire was analysed and a draft Community Plan drawn up on the basis of residents’ input and opinions. The WG arranged a further two community events to solicit further input to the Plan before a final draft was agreed and published.

The WG arranged for the printing of the Plan and for an official launch and handover to local politicians and officials in a community get –together for Tinkers Bridge Residents on April 28th.

The overriding drive for the production of the Plan is to defend the estate from compulsory demolition under the MK Council’s Regeneration programme.

An important aspect of the Plan is that it is seen as a living document which can and probably will, be amended through time. This means that it will require management and oversight and in this case it has been decided that the WG will take on this role.

**Overall Objective of the Working Group**

To management and maintain oversight of the Tinkers Bridge Community Plan within the broader context of the Regeneration MK initiative.

Specific Objectives

The WG will:

* Maintain a liaison role between the estate stakeholders and the various Authorities (Woughton Community Council [WCC]; MK Council; The Regeneration Team; local Councillors)
* Implement/facilitate the Activities on the Action Plan
* Keep track of the various activities and update the Action Plan over time
* Add Activities to the Action Plan as appropriate
* Establish sub-committees as required
* Manage any finances directly connected to the Activities on the Action Plan
* Generate The Bridge Newsletter
* Monitor the Regeneration MK initiative

**Operation of the Working Group**

The WG will be run as an operational arm of the TBRA with a specific mandate to manage the Community Action Plan. The WG will not be a drop-in group. The WG will work to an Agenda and will generate Minutes. The WG will meet once per month two weeks after the general TBRA meetings.

It may be necessary to call ad hoc meetings more frequently.

**Membership of the Working Group**

Membership is open to Residents of Tinkers Bridge. Members will be asked to commit to regular attendance.